



Cast & Crew Information & Guidelines

1. **ATTENDANCE** -Due to the reduced rehearsal dates, it is VITAL that you attend rehearsals and come ready to pay attention, take notes, and be prepared. If you continually miss you may be cut from the show. Please be sure to have your script and a **pencil** to make notes.
2. Please respect the process and be aware that visiting and talking while others are trying to rehearse is a distraction. You must **not TALK** or visit while we are running vocals or choreography. If you want to visit, please go to the hall.
3. If you must take a phone call, please do so in the hall and **don't have phones out** during rehearsal. **NO PHONES OUT BACKSTAGE DURING SHOWS**
4. If for any reason you decide to drop out of the show, PLEASE give Mrs. Brown the courtesy to let her know.
5. All updates and correspondence will be sent via Parent Square. For students it is Student Square on your phone for text updates, otherwise it goes to your school email.
6. **Tickets** will be available online through **Cur8**. This will be available on **April 10th** and a link will be sent through Parent Square. Encourage family members to purchase early to avoid disappointment as this promises to be a very popular show. Online tickets can be paid for with debit or credit cards while tickets at the door are cash or check only. If you need Wheelchair seating contact Mrs. Brown as we block those to the public until needed. We will be honoring the seniors at the Saturday evening show! There is no performance on Sunday so we can all celebrate Mother's Day!
7. There is a **\$30 production fee for all Cast & Crew** which helps toward the production costs. You will receive a Show Shirt and a Show pin as part of that fee and the rest goes toward production costs. Production money needs to be paid ASAP, if not tonight. If this presents a financial problem with your family, please talk with Mrs. Brown privately and we can usually find a sponsor. I never want that to be a reason not to participate! We desperately need that startup cash for costume and set expenses.
8. **Work Days** are scheduled and on the rehearsal calendar. We **strongly** encourage all cast or crew that are available, to join us in building, sewing, painting, crafting things for the show. Any parent, family member, adult volunteer who would like to join us is also welcome. Please no children under 14 due to safety concerns. They typically run 10:00 a.m. – 4:00 p.m. and you are welcome to come for an hour or come all day! You should make every effort to come help at least once!

9. Please do **NOT** post any pictures or video of rehearsals, sets, costumes, etc. relative to the show prior to opening night. After we open, you are welcome to post show shots or lobby shots. NEVER post rehearsal video of any kind. We never want anything posted that isn't top quality or lets out the "surprises" in a show. We do encourage you to share ticket information once that is available.
10. The **MOST important rule, BE KIND or BE QUIET!** If you have a problem with someone or something, see Mrs. Brown to resolve the matter in an appropriate way. Worry about **your** performance and rehearsals and please DON'T make negative comments **about others to your friends which includes social media, snapchat, and private chat groups as well.** Nothing is ever totally private remember that. Negativity and Meanness will **NOT** be tolerated! You will be asked to leave the cast if you are not respectful and kind to others. We are a family, and you should act accordingly. If you can't be supportive of each other then don't be part of the show.
11. Please remember there is **NO food or drink in the auditorium**, with the exception of bottled water. This means no Starbucks, Bigby, Falls Perk, Twizzlers, etc.in the auditorium area. If you bring food before practice, PLEASE clean up your mess.
12. Costuming for the most part will be handled by our team due to the unique nature of the show.
13. Any questions, please contact Mrs. Brown and don't rely on a friend, then you have the actual scoop.
14. There will be no rehearsals during spring break week. Remember, Jim is more than willing to work with you individually and you just need to contact him to make arrangements. PLEASE use this vital resource to help you with your vocals.